



Contract Instructor Application

*Step 1: Turn in an Instructor Application and Course Proposal to the front desk of the Cape Coral Art Center, Building 2 or to ArtCenter@capecoral.gov. A staff member will follow up with you regarding your application in a timely manner.

Date Received: _____

TM Vendor Number: _____

Instructor Information

*Legal First Name: _____ *Legal Last Name: _____

Preferred name to list on program advertisement if different than legal name: _____

*Email: _____

*Preferred Phone Number: _____ Check one: ☐Cell ☐Home ☐Other

Secondary Phone Number: _____ Check one: ☐Cell ☐Home ☐Other

*Address: _____

Website/Social Media Handle: _____

☐ Yes, I have completed and attached a course proposal.

☐ Yes, I have attached example images of my own work. Example images show a wide variety of techniques and advanced skill sets.

☐ Yes, I have read the Independent Contract Instructor Manual Summary.

☐ Yes, if selected for onboarding, I will complete the [Tyler Munis Self Service Vendor Registration](#), or I will complete it within 10 business days of being accepted.

We are currently looking for highly experienced instructors who have previously taught.

*Please list job related practice that shows your experience including all locations and number of years.

Please list or attach any certifications, and/or training that may add qualifications to your experience.

*References: Please list a minimum of two references who are familiar with your abilities.

1. Name: _____ Email: _____

Phone: _____ Relationship: _____

2. Name: _____ Email: _____

Phone: _____ Relationship: _____

3. Name: _____ Email: _____

Phone: _____ Relationship: _____

Cape Coral Art Center

4533 Coronado Parkway Cape Coral, FL 33904

239-574-0802 · ArtCenter@capecoral.gov

***Biography:** Please include or attach the following information:

- Information about your location. Where you currently live, where you are from. How your surroundings impact your art practices. Is it relevant to your current work?
- Key themes that you explore in your art?
- An overview of your experience including how long you have created art (number of years), where you studied, work experience if it relates to your practice.
- Significant awards, achievements, exhibitions, and education (if applicable, degree received and higher educational institution).

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